

كلية الآثار جامعة دمياط
قسم إدارة المتاحف
مقرر إدارة متاحف التراث الثقافي

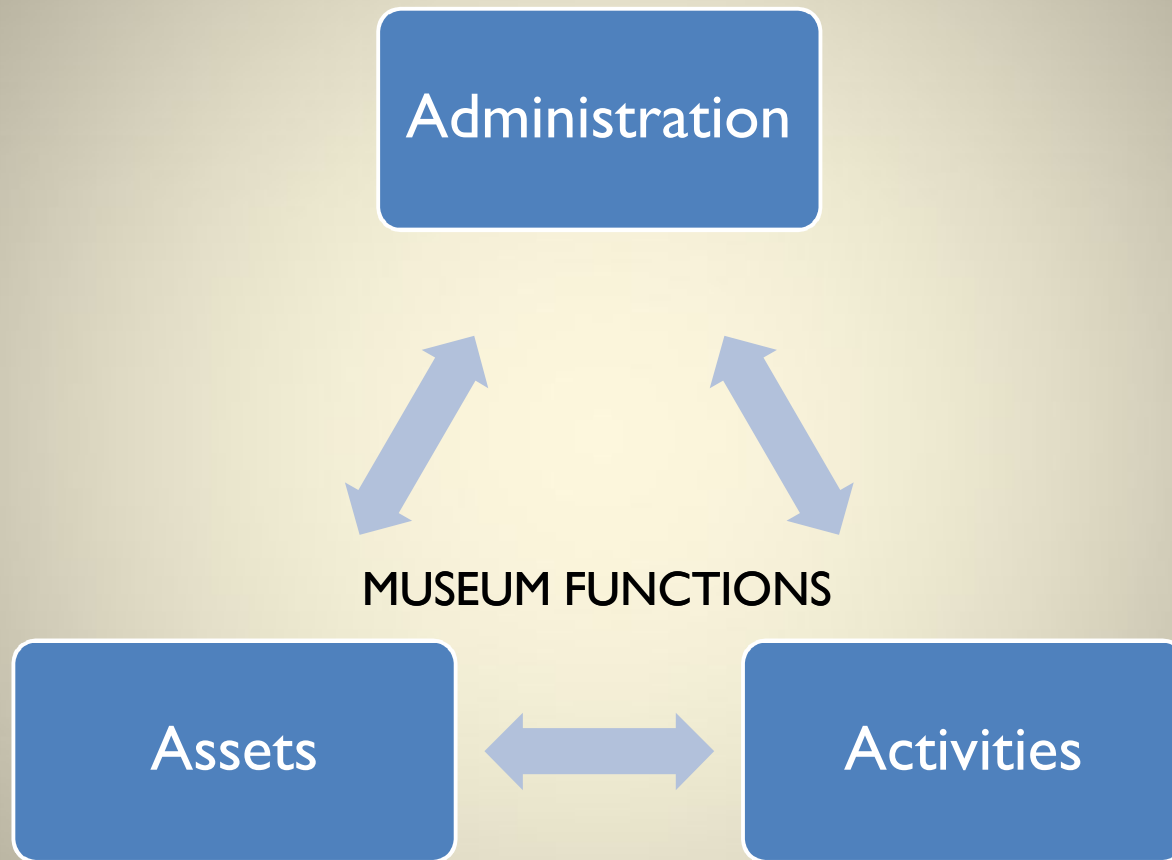
تنظيم العاملين بالمتحف وفق الهيكل التنظيمي التقليدي

د. محمد جمال راشد

كلية الآثار – جامعة دمياط

الهيكل التنظيمي للعاملين

(The Organization of Staff)



The Triangle of Museum Functions

❖ The Organization of Staff by Museum Function

- **Traditional organization** focused on **curatorial departments** determined by academic disciplines represented within the collection.
- **Organization of staff** with respond to a wider range of functions than the curatorial; responding to the fact of the **Multi Disciplinary** in museums nowadays.

■ TRADITIONAL ORGANIZATION

focused on **curatorial departments** determined by academic disciplines represented within the collection.

Each department might have its curator (specialized in the collection discipline), conservator, photographer, registrar, technician, etc.

❖ The Organization of Staff by Museum Function

- Organization of staff with respond to a wider range of functions than the curatorial.
“PROFESSIONALISM”

The triangle of museum functions suggest to organize staff into three divisions, in which each one is concerned with one of the following:

1. Collections.

2. Programs

3. Administration.

❖ Organizational Models

❖ The Organizational Models

- Hierarchical pyramid.

Is more popular in museums around the world

- Matrix organization.

e.g. grouping a curator + Conservator + Educator + Administrator/ financial officer to work on an exhibition project.

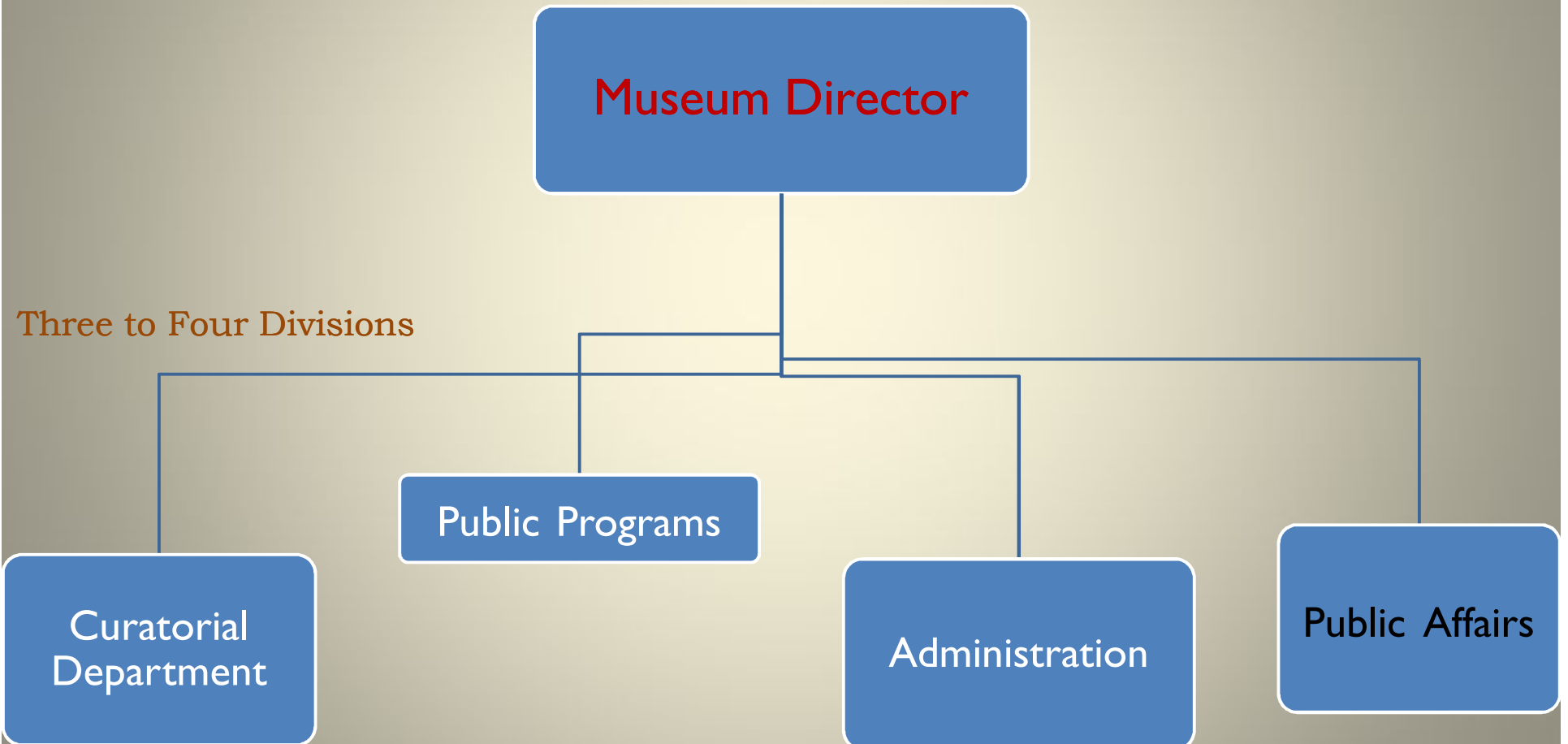
- Tasks forces.

Relying on representatives of each needed department.

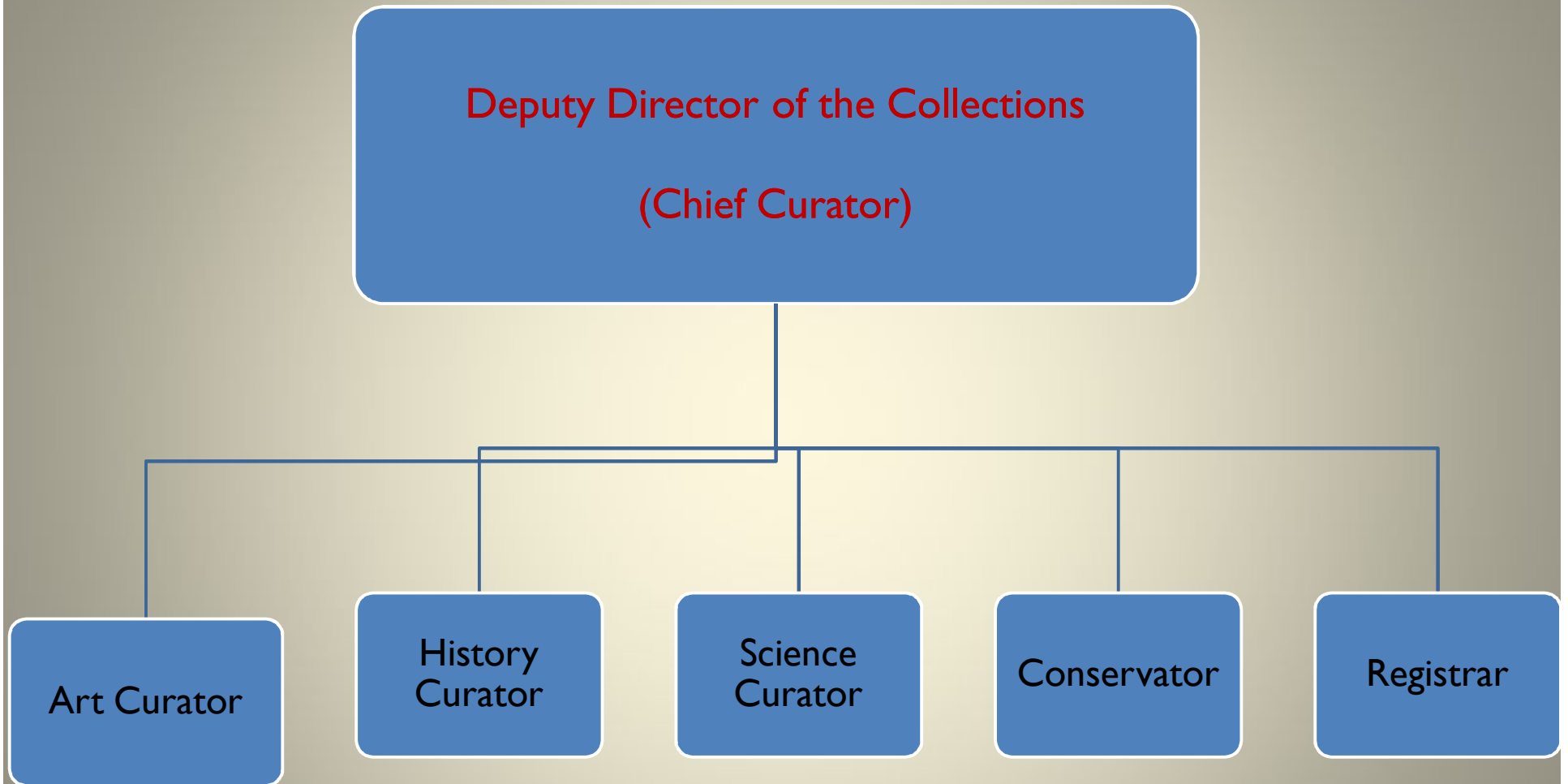
Is more recommended and helpful to achieve the goals.

Through creating or forming Teamwork to carry out specific tasks or projects such as Exhibitions, Documentations, Publications, etc.

- Hierarchical Pyramid Organization Chart

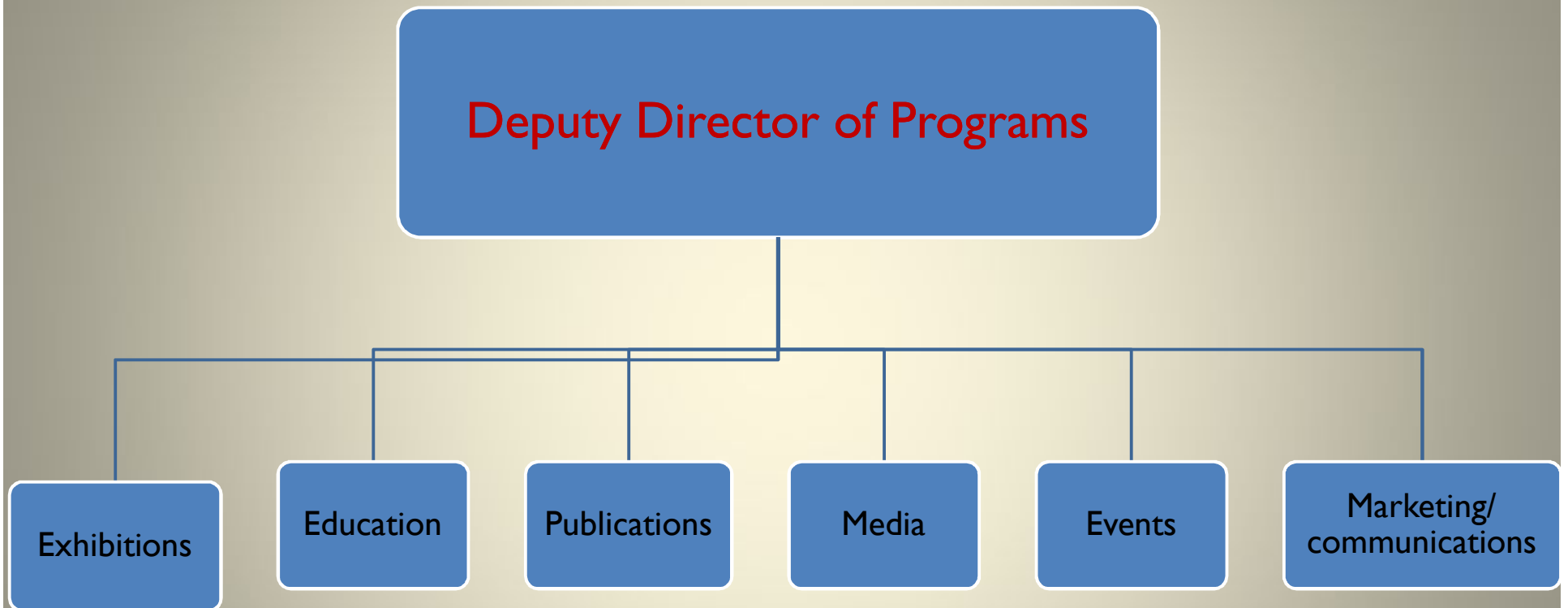


❑ The Collection Division



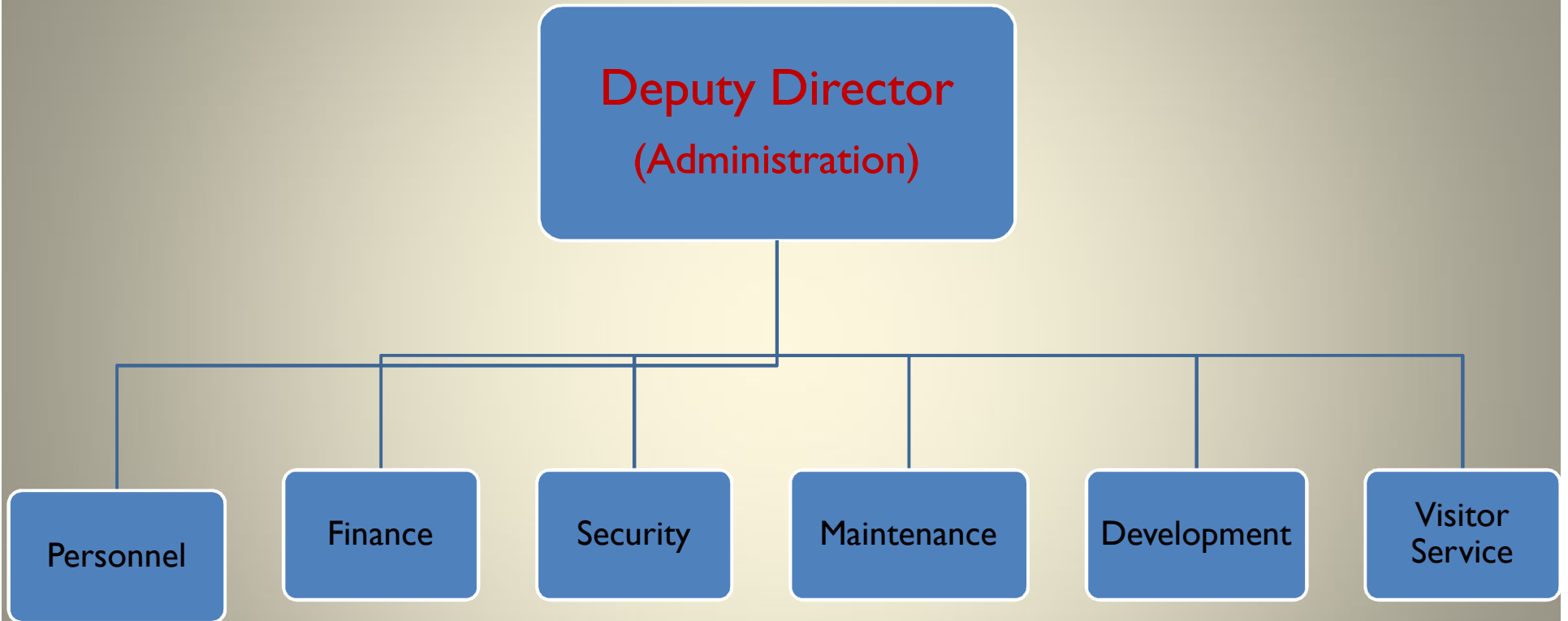
Often the collection is divided into certain department/ section, each one has its head and curatorial staff

□ Program Division

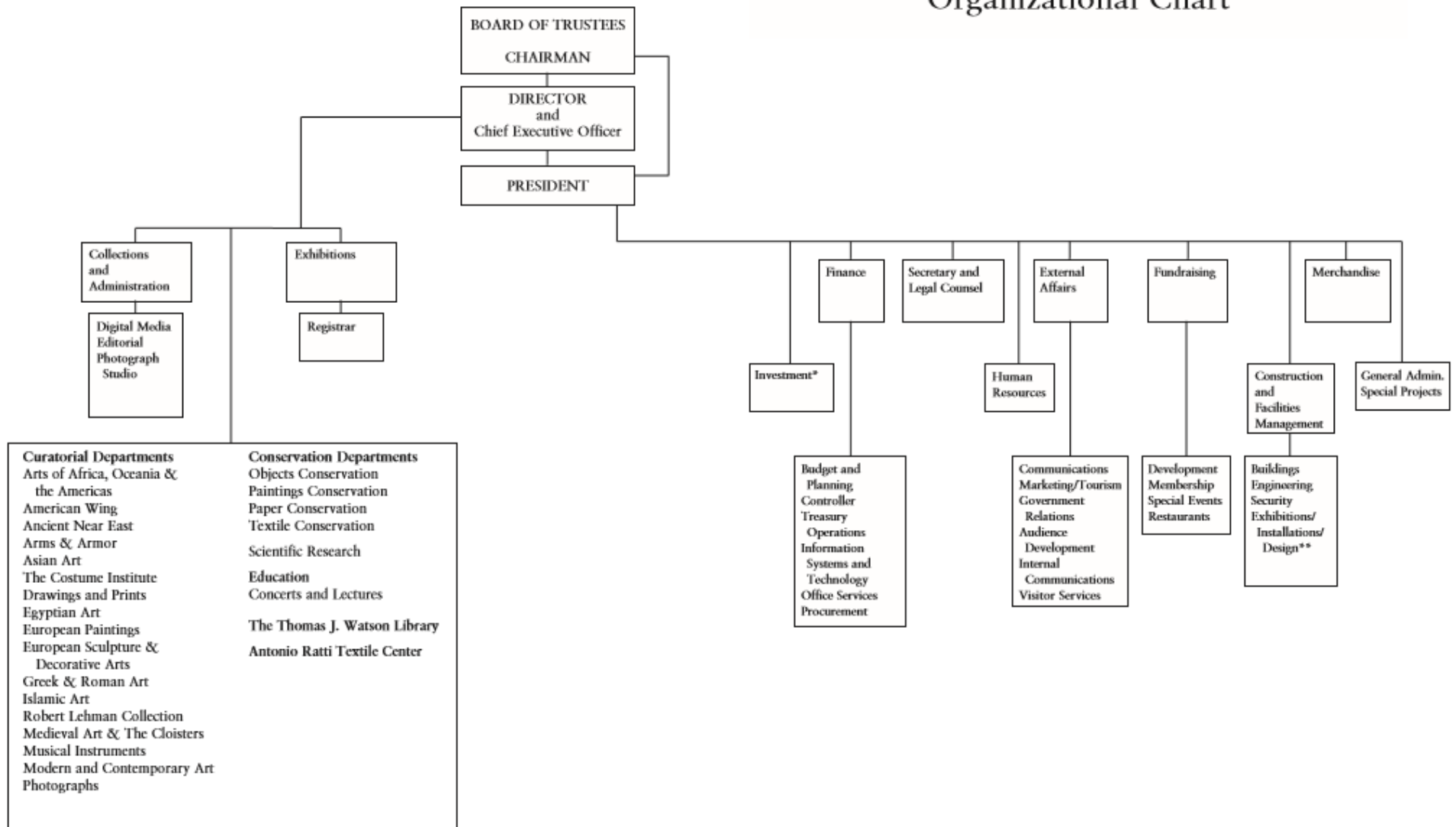


There are direct communication and cooperation between these divisions, however, official corresponding through the DDP is needed and can be following or preceding the action.

❑ Administration Division



The Metropolitan Museum of Art Organizational Chart



*Investment function reports to Investment Committee through the President

**Department receives functional direction from the Director

شكرا لحسن إنباتكم